

16 March 2026

At the conclusion of the Equity and Housing Committee

Community Services and Facilities Committee

Agenda

- 1. Confirmation of Minutes**
- 2. Statement of Ethical Obligations and Disclosures of Interest**
- 3. Memorandum of Understanding - Anzac Day 2026-2027**

Disclaimer, Terms and Guidelines for Speakers at Public Forums

Note: The Office of Local Government has mandated that public forums should not be held as part of a council or committee meeting. Council or committee meetings should be reserved for decision-making by the council or committee of council.

Committee reports are available at <https://meetings.cityofsydney.nsw.gov.au/>

Webcast

Public forums are recorded and webcast live on the City of Sydney website at <https://webcast.cityofsydney.nsw.gov.au/>

Members of the public attending a public forum may have their image, voice and personal information (including name and address) recorded, publicly broadcast and archived for the balance of the council's term or at least 12 months after the meeting, whichever is the longer period.

Consent

By attending a public forum, members of the public consent to this use of their image, voice and personal information.

Disclaimer

Statements made by individuals at public forums, and which may be contained in a live stream or recording of the meeting are those of the individuals making them, and not of the City. To be clear, unless set out in a resolution of council, the City does not endorse or support such statements.

The City does not accept any liability for statements made or actions taken by individuals during a public forum that may be contrary to law, including discriminatory, defamatory or offensive comments. Such statements or actions are not protected by privilege and may be the subject of legal proceedings and potential liability, for which the City takes no responsibility.

Guidelines for City of Sydney Public Forums

1. The City of Sydney Council will hold a public forum prior to meetings of committees of the council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meetings of committees of the council.
2. Public forums will be held from 2pm for up to one hour, with meetings of committees of the council to commence at 3pm.
3. Public forums are to be chaired by the Lord Mayor or their nominee.
4. To speak at a public forum, a person must first register with the Secretariat in accordance with the information on the City's website. Applications to speak at the public forum must be received by 12pm on the day on which the public forum is to be held, and must identify the item of business on the agenda of the committee meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item. The chairperson will determine the order of speakers at the public forum (generally by order of agenda item and registration), as required.
5. If there are no registrations to speak at a public forum at 12pm on the day on which the public forum is to be held, the public forum will not be required and this will be noted on the City's website.

6. Speakers should avoid repeating what previous speakers have said and focus on issues and information that the Council may not already know. If there is a large number of people interested in the same item speakers should try to nominate 3 representatives to speak on their behalf and to indicate how many people they are representing.
7. Each speaker will be allowed 3 minutes to address the council. Speakers at public forums must not digress from the item on the agenda of the meeting they have applied to address the council on. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
8. A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument. The chairperson may limit the number of questions that can be asked of speakers to ensure as many registered participants as possible can be heard.
9. Speakers should address the public forum and Council with respect and refrain from inappropriate behaviour.
10. The chairperson may require people to leave the public forum if they are disrupting the meeting in accordance with Part 15 of the Code of Meeting Practice.
11. Councillors (including the Lord Mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at public forums and how the conflict of interest was managed by the councillor who made the declaration.
12. The rules for the conduct of public forums can be varied from time to time at the discretion of Council to ensure the efficient and effective conduct of the public forums. The failure to comply with these Guidelines does not constitute a breach of the Code of Meeting Practice or the Local Government Act 1993 and does not invalidate any subsequent decision of Council.
13. Public forums are recorded and webcast live on the City of Sydney website. Livestreaming is undertaken in accordance with clauses 5.35 to 5.55 of the Code of Meeting Practice.

Item 1.

Confirmation of Minutes

Minutes of the following meetings of the Community Services and Facilities Committee are submitted for confirmation:

Meeting of 10 November 2025

Item 2.**Statement of Ethical Obligations**

In accordance with section 233A of the Local Government Act 1993, the Lord Mayor and Councillors are bound by the Oath or Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the City of Sydney and the City of Sydney Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act, to the best of their ability and judgement.

Disclosures of Interest

Pursuant to the provisions of the Local Government Act 1993, the City of Sydney Code of Meeting Practice and the City of Sydney Code of Conduct, Councillors are required to disclose and manage both pecuniary and non-pecuniary interests in any matter on the agenda for this meeting.

In both cases, the nature of the interest must be disclosed.

This includes receipt of reportable political donations over the previous four years.

Item 3.

Memorandum of Understanding - Anzac Day 2026-2027

File No: S112015

Summary

A Memorandum of Understanding (MOU) between the City of Sydney (City), The Returned and Services League of Australia (NSW Branch) (RSL NSW), and the State of New South Wales (the State) represented by Premiers Department provides a commitment between parties to cooperate in the organisation and staging of Anzac Day services (Anzac Day Dawn Service, the Anzac Day March, the Commemoration Service and the Sunset Service).

These arrangements enable the City to work collaboratively with the State and RSL NSW to deliver the annual events, which are acknowledged by all parties as significant events as part of the veteran landscape and an appropriate way to commemorate and acknowledge Anzac Day in Sydney.

This is consistent with arrangements (previous MOUs) that have been in place over a number of years to coordinate the organisation and staging of Anzac Day services.

The scope of the agreement includes the principles, roles and responsibilities that each of the 3 coordinating agencies (the City, the State and RSL NSW) will cooperate regarding the organisation and facilitation of the annual Anzac Day events.

The Memorandum of Understanding:

- defines the responsibilities of each party in regard to support, coordination and facilitation of Anzac Day events, including associated costs
- maintains the ongoing cooperative relationship with the relevant parties in regard to the organisation and facilitation of Anzac Day events
- highlights the significance of, and demonstrates the City's commitment to, the ongoing facilitation of Anzac Day events in Sydney now and into the future

Recommendation

It is resolved that:

- (A) authority be delegated to the Chief Executive Officer to enter into and finalise a Memorandum of Understanding with the State of New South Wales and The Returned and Services League of Australia (NSW Branch); and
- (B) Council approve for the 2026 and 2027 Anzac Day events:
 - (i) annual funding of one third of actual costs up to a maximum of \$77,000 (excluding GST) payable to the State for Hostile Vehicle Mitigation measures;
 - (ii) annual funding of \$10,000 (excluding GST) payable to The Returned and Services League of Australia (NSW Branch) to assist in the implementation and delivery of the event; and
 - (iii) annual value-in-kind support for 150 veteran's themed banners for up to 2 weeks.

Attachments

Attachment A. Key City of Sydney Roles and Responsibilities

Background

1. The City of Sydney (the City) supports Anzac Day Events and Ceremonies. This has been undertaken in conjunction with the Returned and Services League of Australia (NSW Branch) (RSL NSW) and the State of New South Wales (the State) who are the primary agencies involved in a range of events that take place annually on 25 April.
2. The City has previously provided support towards the facilitation of Anzac Day ceremonies and events in the form of pre- and post-event cleaning, lighting coordination, removal of infrastructure and equipment, access to power, provision of banners, access to the venue sites, and cash grants to assist with the cost of event facilitation.
3. The development of a Memorandum of Understanding between all agencies was undertaken in order to clearly define the roles and responsibilities of each party in relation to the coordination and facilitation of the event and financial commitments specifically in relation to Hostile Vehicle Mitigation (HVM).
4. The roles and responsibilities of key stakeholders have been defined and outline the support and coordination required from the City and other stakeholders.
5. The Memorandum of Understanding will cover the official NSW Anzac Day Dawn Service, Martin Place; Anzac Day March, Sydney CBD; the Commemoration Service at the Anzac Memorial, Hyde Park South and the Sunset Service, Martin Place Cenotaph.
6. The responsibilities of the City include:
 - (a) attend and participate in relevant stakeholder meetings, and provision of event-related documentation
 - (b) provision of representation in the event control centre to oversee the security and logistical aspects of the events on Anzac Day
 - (c) financial contribution towards the Hostile Vehicle Mitigation, event delivery, and the provision of value-in-kind for the creation of event-themed banners
 - (d) contribution to city coordination, preparation for and management of the clean-up following the event

Key Implications

Strategic Alignment - Sustainable Sydney 2030-2050 Continuing the Vision

7. Sustainable Sydney 2030-2050 Continuing the Vision renews the communities' vision for the sustainable development of the city to 2050. It includes 10 strategic directions to guide the future of the city, as well as 10 targets against which to measure progress. This report is aligned with the following strategic directions and objectives:
 - (a) Direction 8 - A thriving cultural and creative life - the Memorandum of Understanding demonstrates the City's recognition of the significance and ongoing commitment to the facilitation and support of Anzac Day Events.

Organisational Impact

8. Given the City already participates in the coordination and facilitation of Anzac Day activities, including providing financial contributions and value-in-kind support, there are no new organisational impacts.

Risks

9. Reputation and Image - We recognise the significance of our reputation as a valuable asset that influences stakeholder trust, business continuity and the short- and long-term achievement of our objectives. The City has minimal appetite for risk that impacts our reputation, standing and brand with the community, media, stakeholders, investors, other levels of government and overseas.
10. Our risk philosophy is centred around achieving a balance between innovation, community and user satisfaction and risk management, ensuring that we meet our strategic objectives while maintaining a robust control environment.

Social / Cultural / Community

11. Anzac Day is a socially significant day in that it commemorates those service men and women who served in conflict on behalf of Australia. There is a community expectation that Anzac Day traditions in the form of the dawn service and Anzac Day parade be held annually as part of this commemoration and day of reflection.

Economic

12. Whilst the significance of Anzac Day is commemoration, the day and associated events do attract a high level of foot traffic into the City which has a natural flow on effect for local businesses.

Financial Implications

13. Under the terms of the Memorandum of Understanding, the City agrees to contribute one third of the actual cost, up to a maximum of \$77,000 (excluding GST), annually towards the Hostile Vehicle Mitigation of Anzac Day for the 2026 and 2027 events.
14. A further \$10,000 (excluding GST) will be paid annually to the The Returned and Services League of Australia New South Wales Branch (RSL NSW) to assist in the implementation and delivery of the events.
15. Support for the event includes 150 veterans-themed banners, printed and installed for up to 2 weeks (pending availability) to the value of approximately \$30,000 value-in-kind.
16. Funding has been included in the 2025/26 operating budget and future year forward estimates.

Relevant Legislation

17. Local Government Act 1993.
18. Section 356 of the Local Government Act 1993 provides that a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.
19. Anzac Memorial (Building) Act 1923.
20. RSL NSW Act 2018.

Critical Dates / Time Frames

21. The Memorandum of Understanding is required to be in place prior to 25 April 2026 in order to enable the coordination of 2026 Anzac Day events.

Public Consultation

22. Consultation has been undertaken with the external agencies involved in the delivery of Anzac Day events in order to develop the Memorandum of Understanding and the Roles and Responsibilities of Key Stakeholders.

EMMA RIGNEY

Executive Director City Life

Adam Sherar, Manager Venue Management

Attachment A

Key City of Sydney Roles and Responsibilities

Key City of Sydney Roles and Responsibilities

- Provide event locations: Martin Place – Dawn Service and Sunset Service; Elizabeth Street – March; Hyde Park South – Commemoration Service.
- Attend Traffic and Transport Working Group meetings regarding traffic management for roads impacted for all CBD events.
- Attend other relevant working group meetings associated with the planning and debrief of the event.
- Provide representation in the Government Coordination Centre for the event, as required.
- Contribute the lesser of 1/3 of the actual costs or a maximum of \$77,000 (ex GST) to accommodate for CPI as well as any required enhancements to Heavy Vehicle Mitigation delivery over the course of the two year MOU
- Contribute \$10,000 (ex GST) annually to RSL NSW to assist in the implementation and delivery of the Event.
- Provide up to 150 banners for up to two weeks to the value of approximately \$30,000. This value to cover printing, pole hire, install, dismantle, washing, pack and delivery of the banners.
- Contribute to city coordination, preparation for and management of the clean-up following the Event.
- Endeavour to notify stakeholders of all current and proposed works across the event footprint that may impact planning and operations.